

Subject: Re: San Pedro Art Walk - World Stage update

From: Andrew Kasdin

Date: 06/29/2016 01:00 PM

To: Lorena Parker

CC: Benjamin Johnson <ben.johnson@lacity.org>, Andy Pham <apham@sanpedrobid.com>, Ryan Ferguson <ryan.ferguson@lacity.org>, Donald Phaneuf <donald.phaneuf@lacity.org>

Hi Lorena,

We are working to locate a contract template that resembles your scope of work. Ben and I will customize your scope of work and payment schedule, so you can review prior to the meeting on July 7. I am copying Don Phaneuf, DCA's Contract Administrator, who will work with us to Shepard this contract.

Best,

Andrew

On Wed, Jun 29, 2016 at 9:49 AM, Lorena Parker <lparker@sanpedrobid.com> wrote:

Ben,

I would like to have a discussion regarding talent, but I don't have a signed contract yet. I have a July 6th meeting at 2:00pm on my calendar. Andrew, will you bring the contract on that day or email it to me ahead of time? It would be great to get it as soon as possible.

Best regards,

Lorena Parker

Executive Director

San Pedro Property Owners' Alliance

San Pedro Historic Waterfront

Business Improvement District

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On Tue, Jun 28, 2016 at 5:58 PM, Benjamin Johnson <ben.johnson@lacity.org> wrote:

Hi - Just touching base, and I hope you are all doing well!

Just an FYI - I've reached out to all of the partners, and I am ready to start scheduling the artists...

Maybe I can schedule a quick call with you to determine what info you will need for each group, photos, etc. etc. how to process the contract, get payment info, etc. etc.

Let's talk!

Ben

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Ben Johnson

Director of Performing Arts

Department of Cultural Affairs

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